

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, OH 44050

REGULAR MEETING

March 13, 2024
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;

III. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on February 20, 2024 and the Work Session Meeting on February 21, 2024. The minutes were distributed as required by law, and shall be approved as presented.

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. COMMENTS/CONCERNS

Public (In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).

C. INPUT FROM STAFF

D. KHS UPDATES PRESENTATION BY JAMES KOHLER

E. DISCUSSION ON VACANT BOARD SEAT

V. CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- Changing Needs in the District

VI. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for February 2024, as presented.

B. FISCAL YEAR 2023 TRANSFERS

The Treasurer CFO recommends the following Transfers:

Transfers

From:	To:	Amount:
General Fund (001)	Employee Benefits-FSA Program Fund (024)	\$4,799.66
General Fund (001)	MS Roof Replacement (003)	\$227,635.50

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;

VII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Emily Nagy – KES Special Needs Paraprofessional – effective 3/19/2024

2. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2024-2025 school year due to continuing education.

- a. Adam Crabtree from MA to MA+15 – Step 15
- b. Kelly Marxen from MA to MA+15 – Step 9
- c. Brittany Shaw from BA+15 to MA – Step 12
- d. Adam Shipley from BA+15 to MA – Step 7
- e. Alex Stanley from BA to BA+15 – Step 4
- f. Ashley Trenchard from BA+15 to MA – Step 8

3. APPROVE 2024–2025 JOB SHARE CERTIFIED/LICENSED STAFF

The Superintendent recommends approving the 2024-2025 job share for the following individuals:

- a. Kimberly Tafa – 4th Grade Teacher – Step 12 MA+15 at 50%
- b. Ashley Trenchard – 4th Grade Teacher – Step 8 MA at 50%

4. EMPLOY 2023-2024 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2023-2024 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Jeffrey Holzhauer - Head Varsity Track – Step 7- \$7,383.35
- b. Gregory Morgan – Assistant Varsity Track – Step 7 - \$4,589.65
- c. Lindsay Thut – Assistant Varsity Track – Step 4 - \$3,791.45
- d. Stephen Ody – Head MS Track – Step 7 - \$3,991.00
- e. Kevin Fox – Assistant MS Track – Step 7- \$3,192.80
- f. Gina Gibson – Head Varsity Softball – Step 2 - \$5,387.85
- g. Richard Marcucci – Junior Varsity Softball – Step 7 - \$4,589.65
- h. Anna Saxton – Freshman Softball – Step 4 - \$3,392.35
- i. Jennifer Maiden – Head Lacrosse – Step 1 - \$4,789.20 – effective 3/12/2024

5. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2023-2024 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Douglas Cooper - Softball
- b. Olivia Edgell – Softball
- c. Adam Holcomb – Softball
- d. William Scherer - Softball

6. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2023-2024 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Katherine Barber
Bus Driver - \$16.04/hr.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: O’Boyle____; Stang____; Sturgill ____; Wakefield____;

VIII. OTHER BUSINESS

A. APPROVE BOWLING AS A VARSITY SPORT

The Superintendent recommends approving Bowling as a varsity sport starting with the 2024-2025 school year.

B. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

- 1. John Brown - \$200.00 to KHS greenhouse
- 2. Brian & Renee Lowery – Le Creuset Round Dutch Oven estimate value of \$370.00 to Shannon Heffernan’s Family & Consumer Sciences Classroom

C. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education service contract for the 2024-2025 school year as presented.

- 1. Lorain County Board of Developmental Disabilities

D. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6

The Superintendent recommends approving an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Tuesday, September 24, 2024 to Friday, September 27, 2024 as presented.

E. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2023-2024 school year. If needed, the next Work Session Meeting will be on _____.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;

F. RESOLUTION AUTHORIZING THE FILING OF AN ORIGINAL COMPLAINT AGAINST THE VALUATION OF REAL PROPERTY PURSUANT TO OHIO REVISED CODE SECTION 5715.19

The Treasurer/CFO recommends adoption of the following resolution:

WHEREAS, Ohio Revised Code Section 5715.19(A) presently permits a board of education to file an original complaint with the County Auditor challenging the determination of the total valuation of property it does not own but that is otherwise located within the boundaries of its school district on or before the thirty-first day of March if the property was sold in an arm's length transaction during calendar year 2022, and the sale price exceeds the true value of the property for Tax Year 2023 by both ten (10) percent and \$535,000; and

WHEREAS, prior to filing an original complaint, a board of education is required to first adopt a resolution authorizing the filing at a public meeting. The resolution shall include: a) identification of the parcel or parcels that are the subject of the original complaint by street address, by permanent parcel number, b) the name of at least one of the record owners of the parcel or parcels, c) the basis for the complaint under divisions (A)(1)(a) to (f) of Ohio Revised Code Section 5715.19(A) relative to each parcel identified in the resolution, and (d) the tax year for which the complaint will be filed; and

WHEREAS, before adopting a resolution, Revised Code Section 5715.19(A)(7) provides that a board of education shall mail a written notice to at least one of the record owners of the parcel or parcels identified in the resolution stating its intent in adopting the resolution, the proposed date of adoption, and the basis for the complaint relative to each parcel identified in the resolution. The notice shall be sent by certified mail to the last known tax-mailing address of at least one of the record owners and, if different from that tax-mailing address, to the street address of the parcel or parcels identified in the resolution. The notice shall be postmarked at least seven calendar days before the board of education adopts the resolution.

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Keystone Local School District that the following property qualifies for an original complaint as it sold, according to the Lorain County Records for \$1,435,000 on May 9, 2022 and the County's tax year 2023 value is \$430,290:

Street Address	Permanent Parcel Number	Name of Record Owner	Basis for the Complaint	Tax Year of Filing
E. Main St., LaGrange, OH 44050	1500055104044, 1500055104045, 1500055104095 & 1500055104098	A List Land Development LLC	R.C. 5715.19(A)(1)(d): Recent sale of the subject property establishes fair market value.	2023

BE IT FURTHER RESOLVED, that the Board, through its counsel, has provided written notice to at least one of the record owners of the parcels identified herein in accordance with the statutory requirements.

BE IT FURTHER RESOLVED, that the Board desires to proceed with the filing of an original complaint for the property described in this resolution and authorizes its legal counsel, Peters, Kalail & Markakis Co., L.P.A. to file said complaint with the Lorain County Board of Revision and to take any action necessary to defend the complaint including but not limited to participating in the Board of Revision proceedings and any further appeal.

Moved by _____, second by _____ to approve the above resolution.

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6:00 p.m.

1. Tuesday, April 9, 2024 – Regular Meeting – KHS Conference Room
2. Tuesday, May 21, 2024 – Regular Meeting – KHS Conference Room
3. Thursday, June 27, 2024 – Regular Meeting – KHS Conference Room

IX. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Board Policy
6. Patricia Wakefield: Legislative Liaison & Wellness, Buildings & Grounds

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

X. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;

4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XI. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: O'Boyle____; Stang____; Sturgill ____; Wakefield____;